

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
January 17, 2024

Council President Eric Ford called the meeting to order at 6:04 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilwoman Stacy DeDomenicis; Councilman Matt Levinson; Councilman Todd Michael; Councilman Adam Walcoff; and Council President Eric Ford.

Absent: None

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Chief Steve Cunningham, Police Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Walcoff motioned, seconded by Councilwoman Albright, to approve the minutes of the December 13, 2023 Caucus meeting without formal reading. Five members of Council were in favor with one abstention by Councilwoman DeDomenicis. Motion was approved.

3. Mayor's Report

A. The Mayor advised of an honorary Resolution on the agenda for the Panthers JV Football Team

4. Councilwoman Albright

A. Planning, Engineering, & Development

1. Councilwoman Albright discussed an Ordinance to prohibit parking on a portion of Maple Avenue and sections of Wabash Avenue along the bike path.
2. Councilwoman Albright explained a Change Order on the agenda with AJR Masonry for the City Hall ADA ramps.
3. Councilwoman Albright advised of a Resolution on the agenda authorizing temporary sponsorship signs for Linwood Hockey at the park.

5. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised of an honorary Resolution on the agenda for Mike Ware upon his retirement.
2. Councilwoman DeDomenicis discussed a Resolution on the agenda promoting Joe Olden to the position of Foreman that was vacant due to Mike Ware's retirement. The position was posted and Mr. Olden was the one applicant.
3. Councilwoman DeDomenicis reviewed a Resolution to award the Janitorial Services Contract to Offshore Carpet Cleaning, LLC. This contract was bid out with two bids received. Offshore was the low bidder.
4. Councilwoman DeDomenicis discussed a Resolution on the agenda awarding a Contract to R.W. Brown Landscaping for a Fertilization Program. The quote by R.W. Brown was significantly lower than the other two quotes received.

6. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson advised of the Salary Ordinance on the agenda establishing salary ranges for City employees.
2. Councilman Levinson discussed a Change Order on the agenda with Premier Computer Services with regard to IT services for the City.

7. Councilman Michael
 - A. Public Safety
 1. Councilman Michael advised of a Resolution on the agenda hiring Marybeth Campanale as a Substitute Crossin Guard

8. Councilman Walcoff
 - A. Shared Services
 1. Councilman Walcoff advised of a Resolution on the agenda authorizing the third Interlocal Services Agreement with the EHT MUA.

9. Council President Ford
 - A. Administration
 1. Council President Ford discussed of a Resolution on the agenda to fill the vacancy on Council created by the resignation of June Byrnes. Pursuant to the Municipal Vacancy Law, County Committee was to submit three names to Council for consideration. One name was submitted, Ken Kelly. The Resolution will be appointing Mr. Kelly to the position.
 2. Council President Ford advised of Resolutions on the agenda authorizing Raffle Licenses to the Linwood PTO and Mainland Crew.
 3. Council President Ford advised of a Resolution on the agenda authorizing a Bing License to the NAACP.

At 6:08 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk